

# THE OSGOODE CERTIFICATE IN PROVINCIAL OFFENCES COURT PRACTICE: *Oral and Written Advocacy*

Take your advocacy skills to a new level.

This new **advanced** certificate will elevate your oral and written advocacy skills.

**Designed for the more experienced POA practitioner**, you will participate in several intensive **workshops** and **small-group exercises** designed to develop and refine critical advocacy skills.

Using a **case file** throughout the program, each area of examination will be addressed. You will receive **individualized feedback** and:

- Get tips from distinguished members of the Bench and Bar on how to handle complex evidentiary issues
- Draft a *Charter* application and/or response
- Participate in learn-by-doing exercises focused on examination-in-chief, cross-examination and sentencing submissions
- Identify areas to appeal and draft both the notice and grounds for appeal

Register today at:

[osgoodepd.ca/advancedPOA](https://osgoodepd.ca/advancedPOA)

## PROGRAM DIRECTOR

The Hon. Justice Rick Libman  
Ontario Court of Justice

## REGISTRATION DETAILS

April 27, May 4, 13 and 25,  
June 3 and 10, 2023  
Online (Live)

*Registration includes 120-day  
unlimited, online access to  
the recorded program.*

*NOTE: Workshops on May 13, June  
3 and June 10 will not be recorded.  
Live attendance is required.*

# The Osgoode Certificate in Provincial Offences Court Practice:

## *Oral and Written Advocacy*

Developed by the creators of the renowned Osgoode Certificate in Provincial Offences Court Practice, this new Osgoode micro-credential features:

- Focused and practical short learning sessions
- Multiple opportunities to interact and get feedback from judges, senior legal practitioners and justices of the peace
- Hands-on exercises and workshops to refine your oral and written advocacy skills

As legal professionals gain experience, the complexity of the cases they are able to undertake increases. In order to meet these challenges, you must be an effective advocate.

**Effective advocacy** requires the continuous building of skills. Whether your current skills have developed through your own practical experience representing clients or enforcement agencies in the Provincial Offences court, or learned through the Osgoode POA Certificate program, this new Osgoode Certificate will take your advocacy skills to a new level.

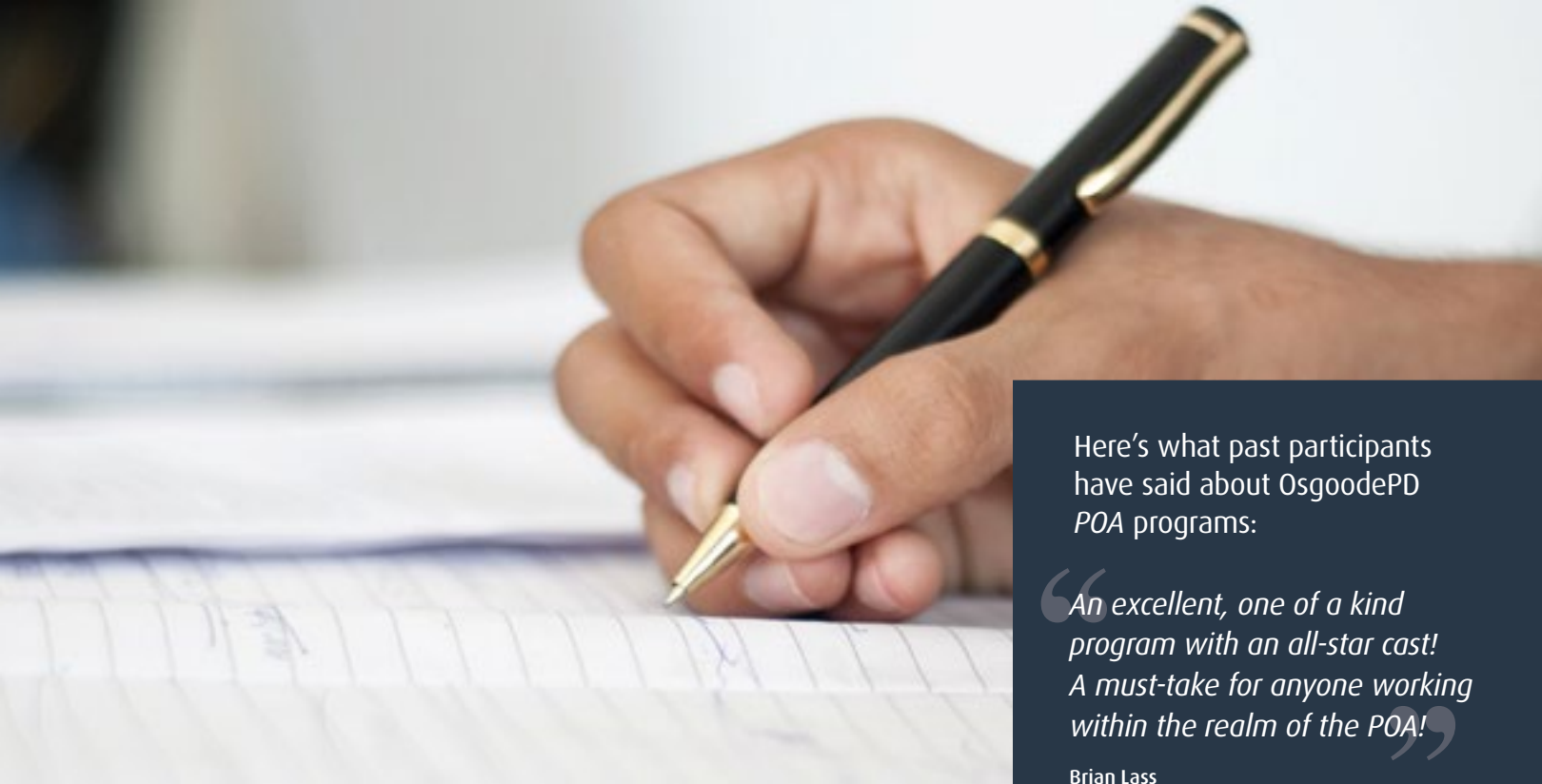
Led by **The Hon. Justice Rick Libman** and guided by expert facilitators consisting of prosecutors, defence counsel and justices of the peace, the program emphasizes **learn-by-doing workshops** where you will get **individualized feedback**, and participate in **small-group discussions** and **exercises**.

You will have the opportunity to practice core advocacy skills in a safe learning environment, and build connections with faculty and peers. You'll work with **multiple case scenarios** that address each area of examination – evidence, *Charter* motions, trial practice, sentencing and appeals and focus on the more challenging and perplexing issues, including how to handle multiple evidentiary issues and conduct a complex cross-examination.

Space is strictly limited. Reserve your place now to take advantage of this unique learning opportunity while fulfilling your LSO CPD requirements for 2023.

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## You will learn

- Techniques and strategies for reviewing all of the evidence
- Tips on how to best approach the pre-trial and/or resolution discussions
- Best practices for preparing your witnesses
- Strategies when making submissions on sentencing for the defence or prosecution
- How to identify aggravating and mitigating factors when preparing for sentencing
- Tactics for determining areas to appeal and drafting a notice of appeal (and grounds)

## Who Should Attend

- Paralegals
- Lawyers
- Other Legal Professionals

Register today at:

[osgoodepd.ca/advancedPOA](https://osgoodepd.ca/advancedPOA)

Here's what past participants have said about OsgoodePD POA programs:

*“An excellent, one of a kind program with an all-star cast! A must-take for anyone working within the realm of the POA!”*

**Brian Lass**  
Prosecutor, Go Transit/METROLINX

*“Engaging exercises with valuable feedback. I appreciated the time allotted for questions and discussion. Well developed scenarios. Good preparation for court practice.”*

**Raj Bharati**  
Legal Counsel, Alcohol & Gaming Commission of Ontario

*“An excellent course! I learned, in a very detailed way, how to maneuver the key stages of a POA case.”*

**April Bollers**  
April J. Bollers Legal Services

*“This program was amazing! I loved the workshops and small group exercises. I also really appreciated getting individualized feedback. Thank you!”*

**Sunita Swarath**  
Paralegal, Aboshari Suneeta Amesse Professional Corporation

Drawing on the expertise of judges, senior legal practitioners and justices of the peace including:

## Program Director



**The Hon. Justice  
Rick Libman**

Ontario Court of Justice

Here's what past participants have said about OsgoodePD POA programs:

*"This was the best course I have taken. Everything was outstanding. I really appreciate the amount of interaction we had with the facilitators during the various workshops. I learned so much and had fun at the same time!"*

Carolyn Ibele  
LL.M.

*"I completed an entire appeal factum based on what I learned at the program. This course has benefited my practice greatly! Thank you."*

Marian Lippa  
Paralegal, Lippa Legal Services;  
Paralegal Bencher, Law Society of  
Ontario

## Program Faculty

### **Paul Calarco**

Barrister & Solicitor

### **His Worship Justice of the Peace Mangesh Singh Duggal**

Ontario Court of Justice

### **Daniel Kleiman**

Counsel  
Ministry of Labour (Ontario)

### **Raphael Leong**

Executive Advisor to the  
Assistant Deputy Minister of  
Transit Orientated Communities  
and Agencies Oversight Division  
Ministry of Infrastructure

### **The Hon. Justice Rick Libman**

Ontario Court of Justice

### **Kristina MacDonald**

Discipline Paralegal  
Litigation Services  
Law Society of Ontario

### **Carla Mariuz**

Manager  
Prosecutions, Legal Services Division  
City of Mississauga

### **Royland Moriah**

Rusonik O'Connor Robbins Ross &  
Angelini LLP

### **Lorne Sabsay**

Sabsay Lawyers

### **Richard Stern**

Barrister & Solicitor

### **Her Worship Justice of the Peace Karen Walker**

Ontario Court of Justice

## Advisory Board

### **Paul Calarco**

Barrister & Solicitor

### **His Worship Justice of the Peace Mangesh Singh Duggal**

Ontario Court of Justice

### **Kristina MacDonald**

Discipline Paralegal  
Litigation Services  
Law Society of Ontario

### **Carla Mariuz**

Manager  
Prosecutions, Legal Services Division  
City of Mississauga

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# Program At-A-Glance

## The Curriculum

The program blends live learning sessions, with small-group workshops led by experienced judges, senior legal practitioners and justices of the peace. The focus is on individual participation and performance (in small groups). This is an intensive program. You will be expected to review materials and prepare, in advance of each module.

## Individual Feedback and Coaching

Throughout the program, you will receive individual attention in small groups. You will get personalized feedback and coaching from the instructors. We recommend that you bring a laptop or device to take notes of your feedback, so that you can reference this after the program.

## Workshops

The program consist of multiple learn-by-doing workshops. You will perform and get feedback from instructors, where you will have the chance to apply and perform critical skills. These sessions are not recorded – live attendance is required.

## Program Requirements

**This is not an introductory program.**

Designed for the more experienced professional. In order to participate in the program, you must be a paralegal, lawyer or other legal professional who has:

- Completed The Osgoode Certificate in Provincial Offences Court Practice + 2 or more years of practice experience with POA matters
- 3+ years of practice experience with POA matters

### MODULE 1

#### Program Overview and Case File Review

Thursday, April 27, 2023  
12:30 p.m. – 2:30 p.m. ET

This opening session is focused on you and how to get the most out of the program.

You will meet your peers, engage with Program Director, the Hon. Justice Rick Libman and the OsgoodePD program team.

Program requirements and expectations will be clarified, along with a review of learning objectives and upcoming program modules. The case file that will be used throughout the program will also be discussed, along with instructions on how to prepare for Module 2.

- Meet your peers and the Program Director, The Hon. Justice Rick Libman
- Review and discuss case file
- Interactive Q&A

### MODULE 2

#### Handling Complex Evidentiary Issues

Thursday, May 4, 2023  
12:30 p.m. – 2:30 p.m. ET

Using a more complicated fact pattern, faculty will lead a discussion on critical evidentiary issues that can arise in a POA matter such as:

- Hearsay
- Certified evidence
- Prior consistent and inconsistent statements
- Reply evidence

At the end of the module, you will be provided with an overview on how to draft an effective *Charter* application and/or response including instructions on how to prepare for the Module 3 workshops.

### MODULE 3

#### Workshops: Assessing the Evidence and Written Advocacy Skills

Saturday, May 13, 2023  
9:00 a.m. – 4:30 p.m. ET

*\*Live attendance is required. This module will not be recorded.*

You will have a rare opportunity to engage with expert facilitators on some of the more complex evidentiary issues confronting today's POA practitioner.

Comprised of two workshops, each small group workshop will be led by a prosecutor and defence counsel.

In the morning, you will apply what you learned in Module 2 and work collaboratively with instructors on how to effectively handle the more complex evidentiary issues confronting today's POA practitioner. You will examine a sample case file which will include the initial disclosure, devise a plan and apply best practices to **review and assess all of the evidence.**

In the afternoon, you will have the unique opportunity to **draft a Charter application and/or response** and receive individualized feedback on your work from your small group leaders.

## MODULE 4

### Trial Practice

Thursday, May 25, 2023  
12:30 p.m. – 2:30 p.m. ET

Learn best practices and proven tactics from leading practitioners focused on the key components of trial practice.

- Preparing your witnesses for trial
- Examination-in-chief and cross-examination of civilian witnesses, police, and expert witnesses
- Sentencing submissions: aggravating/mitigating factors and other sentencing considerations

## MODULE 5

### Workshops: Oral Advocacy Skills

Saturday, June 3, 2023  
9:00 a.m. – 4:30 p.m. ET

*\*Live attendance is required. This module will not be recorded.*

In small groups, you will work with facilitators and practice your oral advocacy skills. Using a complicated fact pattern, you will take part in a series of exercises aimed at refining and sharpening your skills.

- Examination-in-chief
- Cross-examination
- Sentencing submissions

Led by judges, justices of the peace and senior legal practitioners, you will receive individualized feedback from all of the expert facilitators assigned to your small group. This is a rare opportunity to learn from leading advocates in a supportive learning environment.

## MODULE 6

### Workshop: Preparing a POA Appeal

Saturday, June 10, 2023  
9:00 a.m. – 12:30 p.m. ET

*\*Live attendance is required. This module will not be recorded.*

In this final module, you will learn all about the law and strategies applicable to appeals.

You will have an opportunity to receive individualized feedback as you prepare an appeal by drafting both the notice and grounds of appeal.

*“Taking this course was the best decision that I’ve made. I found the content to be very beneficial in expanding my knowledge and understanding of the provincial courts, evidence, and Charter issues. All of the workshops had very knowledgeable facilitators. Justice Libman’s insight was very valuable and His Honour was always available and helpful. I recommend this program to all paralegals.”*

**Nadine Robertson**  
Paralegal  
(participant in an OsgoodePD POA program)



# Registration Details

**Fee per Delegate: \$2,495 + TAX**

Fee includes program registration, electronic program materials and 120-day unlimited online access to program archive. Group discounts are available. Visit [www.osgoodepd.ca/group-discounts](http://www.osgoodepd.ca/group-discounts) for details.

## Program Changes

We will make every effort to present the program as advertised, but it may be necessary to change the date, location, speakers or content with little or no notice. In the event of program cancellation, York University's and Osgoode Hall Law School's liability is limited to reimbursement of paid fees.

## Cancellations and Substitutions

Substitution of registrants is permitted at any time. If you are unable to find a substitute, a full refund is available if a cancellation request is received in writing 21 days prior to the program date. If a cancellation request is made with less than 21 days' notice, a \$150 administration fee will apply. No other refund is available.

## For Further Program-Related Information, Please Contact:

Stéphane McRoberts, Program Lawyer at 647-999-5723  
or email [smcroberts@osgoode.yorku.ca](mailto:smcroberts@osgoode.yorku.ca)


# Certificate Requirements


To receive the Osgoode Certificate, you must attend or view all program modules, participate in, and successfully complete all workshop exercises, and an online assessment (within 30-days of the final module).

## Register today at:

[osgoodepd.ca/advancedPOA](http://osgoodepd.ca/advancedPOA)

 **Email:** [osgoodepd@osgoode.yorku.ca](mailto:osgoodepd@osgoode.yorku.ca)

 **Phone:** 416 597 9724

 **Mail:** 1 Dundas Street West, 26th Floor, Toronto, ON, M5G 1Z3



OsgoodePD has been approved as an Accredited Provider of Professionalism Content by the LSO.

Eligible CPD Hours – LSO (ON): 19h CPD (16h Substantive; 2h Professionalism; 1h EDI)



OsgoodePD programs may be eligible for CPD/MCLE credits in other Canadian and US jurisdictions. To inquire about credit eligibility, please contact [cpd@osgoode.yorku.ca](mailto:cpd@osgoode.yorku.ca).

Here's what past participants have said about OsgoodePD POA programs:

*“Every paralegal should take this program.”*

Richard Joseph Dunn  
RJ Dunn Legal Services

*“Excellent program... would highly recommend.”*

Suzanne Burtenshaw  
Paralegal

*“This program was very engaging and motivating. Each segment tied nicely into the next. Justice Libman as the Program Director was great!”*

Lucy DeFilippis  
Paralegal, Ministry of Education

*“Very comprehensive discussions on each topic.”*

Ruth MacKeigan  
Paralegal, Halton Regional Police Service)

*“A must attend course for anyone practicing or thinking of practicing in the Provincial Offences Court. The faculty are all top notch.”*

Claude Gelbard  
Discipline Paralegal,  
The Law Society of Ontario